



# Group Visit Booking Form

## Victorian Christmas at Harewood

Date of visit \_\_\_\_\_ Time of arrival \_\_\_\_\_ Est time of departure \_\_\_\_\_

### Contact details

Name of group/organisation \_\_\_\_\_

Contact name: Mr/Mrs/Ms/Miss \_\_\_\_\_

Address for correspondence \_\_\_\_\_

Postcode \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Number in your group (please do not include the coach driver as they are admitted free of charge)

### Weekday Group Rates:

Adult	Child
£21.50 _____	£15.50 _____

### Weekend & Twilight Group Rates

Adult	Child
£27.50 _____	£21.50 _____

### Arrival

Will you arrive by coach? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, how many? \_\_\_\_\_ Name of coach company \_\_\_\_\_

Coach company contact number \_\_\_\_\_

If you are likely to arrive by car please call 0113 218 1017.

### Harewood Guidebooks - A beautifully illustrated guide to Harewood and its history.

These can be pre-booked at a discounted rate of £5.50. Number of Guidebooks required: \_\_\_\_\_

**Mobility Aids\*** – It would help us to know in advance if any members of your group will be using their own wheelchairs or walking aids in the House. Please kindly state how many: \_\_\_\_\_

\*Please note that we are unable to accommodate electric wheelchairs or scooters on the State Floor.

An alternative courtesy, indoor wheelchair is available from the House Desk.

### Payment for Group Visits

Please note that a £100 deposit is required upon booking to secure your chosen date and time.

Please return this form to [groups@harewood.org](mailto:groups@harewood.org)

Date

Signature of organiser \_\_\_\_\_

## Victorian Christmas at Harewood 2017

- Victorian Christmas at Harewood is a special seasonal offer for Groups in 2017
- This offer is available from November 24<sup>th</sup> to December 31<sup>st</sup> inclusive (with the exception of 24<sup>th</sup>, 25<sup>th</sup> & 26<sup>th</sup> December when we are closed)
- This offer includes as standard:
  - Admission to Harewood House and Grounds during our normal open hours
  - A 1 hour tour of the house and a festive mince pie and drink
- All group visits to Harewood House must be pre-booked in order to guarantee entry to the House & Gardens at the group rate for parties of 15 or more guests
- Please note that group visits cannot be accommodated on event days
- Groups visiting from outside the UK must pay admission in full no later than 2 weeks prior to the visit date
- Groups can be accommodated from 10am until 5pm with Twilight Tours starting at 6pm – please see below
- If your group is more than 15 guests you will be divided into 2 or more groups for your tour. Groups of more than 60 guests will require staggered tour start times
- A non-refundable deposit of £100 is required upon booking to secure your visit date.
- The outstanding balance must be received no later than 2 weeks prior to the visit date.

## Twilight Tours

- Twilight tours start at 6pm and offer exclusive use of the House
- Please note that House only will be available after dusk – we recommend you arrive earlier in the day to make the most of your visit
- Twilight tours are not available on November 30<sup>th</sup>, December 7<sup>th</sup>, 21<sup>st</sup> or 28<sup>th</sup>
- Twilight tours on weekends may carry a surcharge – please enquire about availability with the Team

All bookings are subject to availability.

Refunds are not applicable.

If for any reason you anticipate a delay in your arrival time please contact the Visitor Experience Team on 0113 218 1017.

Harewood House Trust reserves the right to alter dates, times of opening, prices and services offered without prior notice. All information is correct at the time of going to print.