

## Part-Time Housekeeper

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**Harewood House Trust, Leeds**

**20 hours per week, 5 days over 7**

### **About Us**

Harewood House Trust is the organisation which maintains Harewood House and its immediate environs, opening to the public as a visitor attraction and events venue which attracts in excess of 200,000 visitors a year. Harewood House is one of England's finest 18<sup>th</sup> century country houses with a magnificent collection of fine and decorative arts. It is an accredited museum and nationally designation collection, and is the family seat of the Earl and Countess of Harewood. Alongside the care, conservation and interpretation of the core collection, Harewood runs a series of innovation exhibitions of contemporary as well as historic art.

### **About the Role**

A superb opportunity has arisen for a Part-Time Housekeeper to join the Housekeeping team at Harewood House, in order to ensure its world renowned collections of fine and decorative arts are presented, maintained and cleaned to the highest standards. Working within the surroundings of one of England's finest 18<sup>th</sup> century country houses, the successful candidate will work as an active member of the team to ensure that both the public and behind the scenes areas of Harewood House are kept to a high standard of cleanliness.

The successful candidate will assist in the preventative conservation of the Harewood's collection both on display and in store, as well as engaging with visitors and answering any questions about the general care of the collection.

### **About You**

You will be proactive and enthusiastic team player, with a flexible approach and willingness to adapt to the needs of the department. This is an extremely hands-on role, and so you will need to be a practical person. No previous experience is necessary, however an active interest in heritage and antique objects is essential.

To be successful in this role, you will need to:

- Be educated to GCSE level or equivalent with good spoken English and an excellent understanding of written English;
- Demonstrate enthusiasm for learning about the care of the objects and furniture within the House and be prepared to undertake training, both on and off site, regards the care and conservation of the collection;
- Work well as part of a team under the guidance of the Head Housekeeper but also be able to work unsupervised, using own initiative and seeking advice where appropriate;

- Have good timekeeping ability with awareness that others rely on you, and be prepared to work flexibly to ensure the smooth running of Harewood;
- Have excellent attention to detail skills, with vigilance to the condition of the House and its collection;
- Be prepared to work at height, using ladders and scaffolding to clean paintings, ceilings, etc.;
- Have stamina and be physically fit, with the ability to walk up and down stairs and to lift a weight of 10kg.

It is desirable that you also have:

- Full Clean UK Driving Licence with access to own vehicle;

### **The Reward**

At Harewood we recognise that our employees are the number one reason for our success and that we have a responsibility to keep our people happy and so we offer competitive annual salaries, 28 days holiday pro rata (inclusive of Bank Holidays), a company pension scheme, life insurance and flexibility for personal development projects.

If the role of Part-Time Housekeeper sounds exciting to you and you are confident that you can demonstrate the essential skills listed above please apply using the link below - we look forward to hearing from you!

[http://harewoodhoustrust.hr180careerlauncher.co.uk/career\\_vacancies\\_view.html?ID=446](http://harewoodhoustrust.hr180careerlauncher.co.uk/career_vacancies_view.html?ID=446)

### **Contact:**

If you have any additional questions please contact Becky via email; [Becky.Mee@HR180.co.uk](mailto:Becky.Mee@HR180.co.uk).